

Vacancy Announcement – Project Manager, Youth Engagement and Inclusion (LGBTIQ) | Fixed-term | Job-sharing possible

Are you looking for an opportunity to support the creation of a safer and more inclusive Switzerland for LGBTIQ young people? Join our fantastic team in Basel and work on making safer urban environments for all young people, and especially within the LGBTIQ community.

[About the Global Infrastructure Basel Foundation \(GIB\)](#)

GIB is a Swiss foundation based in Basel, working towards a world in which investments in social, economic and physical infrastructure lead to inclusive, sustainable and resilient communities and ecosystems.

Job profile

- **Type:** Fixed-term contract
- **Start date:** 1 April 2025 (exact date to be confirmed)
- **Location:** Basel, Switzerland (hybrid, minimum 3 days at the office per week)
- **Duration:** 2 years (renewal possible)
- **Percentage:** 50%-100% (job-sharing possible)
- **Travel:** Travel within Switzerland may be required
- **Deadline for applications:** 31 January 2025
- **Salary range:** 83'200-96'000 CHF for a **full-time position**, depending on experience, scaled down to your working percentage
- **Additional requirements:**
 - Swiss work permit/EU citizenship
 - Fluency in German and a good understanding of Swiss German are required (complete fluency in Swiss German and/or some understanding of French would be an advantage)

About the position – Project Manager, Youth Engagement and Inclusion (LGBTIQ)

Our global youth-centred programme [S²Cities](#) creates safer urban environments for young people aged 15-24 years. It is currently active in six cities in four different countries, with more than 4,000 young people participating. We are expanding the programme to Basel, Switzerland, and aim to create safer and more inclusive spaces for LGBTIQ youth and their peers by empowering them to launch their own initiatives. The programme is expected to run for two years, with a possibility of being extended (exact timeline tbc). To build up a strong team that will support this endeavor, we are looking for a highly inclusive individual, who is passionate about the safety and well-being of LGBTIQ youth and aware of the realities facing this community in Basel.

As part of this position, you will support the Global Programme Director in different planning, implementation, youth engagement and organisational tasks. Our ideal candidate has a strong passion for youth participation and activism, shares [GIB's core values](#), and wants to work towards a sustainable future for society and the planet.

At GIB we take inclusivity and equality very seriously. We strongly encourage all individuals of any ethnicity, gender, sexual orientation, age, and individuals with disabilities to apply. We promise we will consider your application carefully and fairly. If you identify as part of the LGBTIQ community, we encourage you to apply!



Your main responsibilities will include:

- Managing the engagement of young people whilst ensuring inclusivity and diversity, supporting them to build their skills, capacities and awareness;
- Leading high-level dialogues between several stakeholders to advance the dialogue on LGBTIQ youth engagement and secure their support;
- Organising events such as workshops, ideathons/hackathons, capacity-building sessions, and other events with selected partners;
- Developing an overview of LGBTIQ initiatives relevant to Basel, e.g. through a landscape analysis;
- Supporting young people to analyse current safety issues faced by the LGBTIQ youth community in Basel and ideating for solutions together with young people;
- Contributing to the global programme as needed;
- Presenting the programme to external audiences, and empowering young people to do the same;
- Planning and coordinating the programme's implementation and set-up in Basel;
- Managing the programme's lifecycle, including budgeting, financial controlling and reporting for the programme; preparing programme documents, presentations, and policies; coordinating communication efforts; supporting with fundraising efforts.

You meet the following criteria:

- At least 1-2 years of experience in impact-focussed programmes, urban development, youth engagement, LGBTIQ topics, or similar (voluntary experience also counts)
- An advanced university degree in a related field (BA, MA): social work, business administration, or relevant field; Or equivalent relevant work experience in a related field
- Fluency in English and German, and a good understanding of Swiss German
- Excellent communication and interpersonal skills
- Expertise with Microsoft Office, writing reports, policies, budgeting is an advantage
- Experience in an NGO, international organisation, or similar is an advantage
- Experience in government engagement, youth-led participatory engagement, youth associations, or clubs is an advantage

If you do not fulfil all these criteria but still believe that you could be a fitting addition to the team, do not hesitate to apply.

Our ideal candidate is:

- Highly sensitive and respectful of diversity, in particular to the LGBTIQ community
- Proactive, solution-oriented, and a team player
- Open-minded, with a positive attitude
- Focused on delivering high-quality outputs (flexibility to adapt quickly to ever-changing priorities and environments)
- Independent and self-motivated



- Very organised, with strong time management skills, good at multitasking
- Fun to work with

Why join GIB?

- Fun and innovative working environment and a work culture that promotes a healthy work-life balance for all
- Exposure to local and international partners, events, and project opportunities
- A friendly, caring and passionate international team
- Attractive location (Basel, Switzerland)
- Opportunity to contribute meaningfully to a sustainable and resilient future

How to apply?

Please apply directly using our application form. You can access it [here](#) or scan the QR code below.



Please note that you will be asked to submit a CV in either English or German and a short motivation letter in **both** English and in German. Shortlisted applicants will be contacted by e-mail or phone and invited for an interview.

Only applications submitted via this form will be considered. If you have any issues with the application form, or if you have any other questions or comments, please do not hesitate to contact us at recruitment@gib-foundation.org

Want to learn more about S²Cities? Visit the programme's [website](#) and [LinkedIn](#)